

WE'RE LOOKING FOR A RISING STAR

# Associate Director, Operations Permanent Position

37.5 hours per week ★ Effective November, 2018

**Be part of a dynamic team helping to lead, grow and develop high-quality early years programs in Hamilton, Halton and Haldimand-Norfolk.**

**The ideal candidate will likely have many (or even all) of the following qualifications and abilities:**

- ★ Background in public administration
- ★ Knowledge of social enterprise
- ★ Strong data management skills
- ★ Systems navigator
- ★ Relationship builder
- ★ Effective time management skills
- ★ Commitment to the mission, vision and values of Today's Family
- ★ Strong community development and partnership skills
- ★ Active listening skills and the ability to communicate well
- ★ Excellent decision making abilities
- ★ Good intuition, insightfulness and creativity

#### **Interested?**

Submit your cover letter and résumé by November 2, 2018 to: [jobs@todaysfamily.ca](mailto:jobs@todaysfamily.ca) with "Associate Director Position" in the subject line.

Today's Family

Early Learning and Child Care



[www.todaysfamily.ca](http://www.todaysfamily.ca)

